

Michael P. Mueller

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Accomplished executive and problem-solving professional with a proven record in Data Analysis, Business Management, Group Leadership, Technology Development, Marketing, Fundraising, Project Management, Systems Consulting, and College Teaching. Quantifiable results in global Fortune 25, non-profit, and medium-sized corporations. Highly effective in leading teams, gathering business requirements, synthesizing data, and bridging business vs. technology communication gaps.

Work History

Data Systems Consultant **Bucks County Choral Society**, Doylestown, PA 2003 to Present

- Managed 7000-record patron database for marketing, fundraising, administration
- Initiated, led, completed project to acquire CRM (customer relationship management) system
- Led website redevelopment project (gathered requirements, selected contractor, assured deliverables)

Adjunct Professor **Strayer University**, King of Prussia, PA 2006 to Present

- Taught computer information systems courses (database, networking, programming, ethics)
- Taught business courses (decision systems, organizational behavior, introduction to business)

Management Consultant **Waters Heating & Cooling**, Doylestown, PA 2006 to Present

- Developed, implemented systems for 1700-customer database, work scheduling, marketing
- Advised employee recruitment, marketing strategy, customer retention, business development
- Designed, developed, published company website

Business Manager **Neshaminy-Warwick Presbyterian Church**, Warminster, PA 2005 to 2010

- Managed systems—computer network, accounting/financial, documents/files
- Managed property—6 buildings (2 rentals), grounds, 2 cemeteries, mechanical systems
- Managed projects—major structural engineering repairs and HVAC systems installations

Software Engineer **Unisys Corporation**, Malvern, PA 1999 to 2003

- Upgraded, standardized software build process for more than 50 telephony computer products
- Administered configuration management systems for 30 engineers on 5 software development teams.
- Developed web-based software-build scheduling and tracking system to reduce rework by 22%.

Business Consultant **Robert Half International**, Treose, PA 1998 to 1999

- DVIRC (Delaware Valley Industrial Resource Center), Philadelphia, PA
Organized documentation for ISO9000 certification inspection
- TNS (Taylor Nelson Sofres) Intersearch, ESPN Sports Poll, Horsham, PA
Compiled National Football League data from ESPN sports poll for annual owners' meeting
- Crown Cork & Seal Co., Constar Plastics, Inc., Philadelphia, PA
Improved daily reporting from 15 plastic bottle manufacturing plants

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V.P. Marketing & Sales **Carson Services Inc., Aero-Gravity** Perkasi, PA 1996 to 1997

- Marketed airborne geophysical surveys for hydrocarbon and mineral exploration in 13 countries
- Managed project proposals, contracts, trade show exhibits, website redevelopment

- **Technical Leader** **Mobil Oil Exploration & Production**, Dallas, TX 1969 to 1995
- Integrated, interpreted geophysical/geological data for 100+ exploration projects worldwide.
- Led 3-30 technical professionals in geophysical, geological, & engineering computing projects as:
 - Team Leader, Gravity & Magnetism Interpretation
 - Supervisor, Potential Fields Processing & Interpretation
 - Team Leader, Geophysical Computer Graphics Development
 - Supervisor, Technical Computing Applications Development
 - Geophysical Research Advisor, Non-Seismic Reconnaissance

NON-PROFIT & MILITARY LEADERSHIP

- Board of Directors, Systems Consultant--Bucks County Choral Society, Doylestown, PA
- Executive Board, Secretary, Treasurer--Dallas Geophysical Society, Dallas, TX
- Strategic Planner, Stewardship Chairman--Prince of Peace Lutheran Church, Carrollton, TX
- Company Commander & Executive Officer--538th Const. Engineer Battalion, Thailand
- Platoon Leader & Operations Officer--980th Construction Engineer Battalion, Dallas, TX

DEGREES, CERTIFICATES, PROFESSIONAL TRAINING

- MS, Information Systems, Drexel University, Philadelphia, PA
- MBA, University of Texas at Arlington, Arlington, TX
- BS, Geological Engineering, South Dakota School of Mines & Technology, Rapid City, SD
- Certificate of Competitive Intelligence, Drexel University, Philadelphia, PA
- Certificate of Comprehensive Design Modeling Using UML, Penn State Great Valley, Malvern, PA
- Certificate of Client Server Technology, Penn State Great Valley, Malvern, PA
- Professional training; Team Building, Diversity, Sexual Harassment, Personnel Recruiting, Technology Transfer, Project Management, Coaching/Mentoring, Group Management

SKILLS & KNOWLEDGE

- Office Productivity (Microsoft Windows, Outlook, Access, Excel, Word, PowerPoint, Visio, Project)
- Customer Relationship Management (DonorPerfect, Mail Lists)
- Software Development (UNIX, UML/Rational—Rose/RUP/Clearquest, C++, FORTRAN)
- Configuration Management (Microsoft SourceSafe, Rational ClearCase, InstallShield)
- Business Administration (Accounting, Finance, Marketing, Fundraising)
- Technical Applications (Databases, Computer Mapping, Geophysical Modeling, Data Processing)
- College Course Delivery & Instruction (e-College, Blackboard)